

## SFOGA CONSTITUTION

NAME	St. Francis' Old Girls' Association (SFOGA)
AIMS	To create and support a lifelong connection between former staff and pupils. To promote links with the school and support the ongoing aims, ethos and current pupils of the College.
OBJECTIVE	These aim to be achieved by a) holding alumnae events, meetings and reunions; b) producing regular communications and newsletters.
MEMBERSHIP	is free and open to anyone who has been a) a pupil of St. Francis' College; b) a member of the staff or wider community of St. Francis' College.  All membership data to be kept securely in accordance with the Data Protection Act of 2018.
MANAGEMENT	A committee will assume the key responsibilities for running of SFOGA  Members of the committee will be made up of volunteers from alumnae and former or current staff.  The main officers will be Chair, Treasurer and Secretary.  The roles and members of the committee should be reviewed regularly in order to take into account and best meet the evolving needs of the organisation.  Committee members should aim to serve for a minimum of 12 months to allow for continuity and consistency. However they may step down at any point during their tenure. There is no limit to the maximum length of service.  The committee may recruit additional members or volunteer support on an ad hoc basis.  The Committee shall meet at least 3 times per year and one third of Committee members shall constitute a quorum.  The President of the Association shall be (Ex Officio) the current Head teacher. The President shall not have a vote.
COMMUNICATION	Regular reports on SFOGA's activities together with an annual Financial Report shall be made available to members through newsletters and on the SFOGA area of the St. Francis' College website.

Up-dated and approved unanimously by the SFOGA President, Bronwen Goulding; Chair, Susan Podmore; and Committee members, at a Committee meeting held on 26 June 2021.